



ST PETER'S CATHOLIC PRIMARY SCHOOL



PROSPECTUS

Welcome

I would like to extend a warm welcome to you and your child to St Peter's Catholic Primary School.

St Peter's is a small, friendly school with strong links to our local parish churches. Our school mission statement was written by pupils, parents, staff and governors and conveys a simple message – at St Peter's we are all equal and our aim is to have Christ at the centre of all that we do. In our mission to be able to “love and be loved” we work hard to develop the skills needed to be a messenger for God. We also work together to make sure that we make the right choices to do our very best and reach our full potential.

St Peter's is a happy school. We work hard to nurture a calm, friendly and caring family atmosphere. We endeavour to challenge our children and inspire them to reach their full potential. We teach a creative curriculum which is accessible for all. The children are able to access learning in a caring and supportive environment and know that we have high expectations of them all.

The school was rated “Good” by Ofsted in the summer of 2014. We have continued to grow and work closely in partnership with schools in our locality. We are always striving to improve and have a very dedicated staff. We have high expectations and seek to build on and improve our good results which, over the years, have largely been in line with, or above, National thresholds.

St Peter's enjoys themed weeks; some recent ones have included Adventures of the Brain Week, Bear Week, Pit Week (problem solving) and Creative Arts Week. These weeks are very much enjoyed by everyone! We believe that the ability to apply skills learnt to problem solving or practical situations is crucial to the development of our children. We have responded to the challenges of the new National Curriculum accordingly.

We operate an open door policy at St Peter's and are always happy to receive visitors. If you wish to come and visit then please get in touch.

K. J. Crees

Kate Crees
Headteacher

Mission Statement

With Christ at the centre, at St Peter's School
our mission is to love and to be loved,
we know what we have to do:



Admissions

The Governing Body, as the admissions authority, is responsible for admissions to the school.

The school's Published Admissions Number (PAN) is 30, in order to comply with Government infant class size regulations.

A full copy of the Admissions Policy is available from the school office, or school website www.stpeterscatholicprimary.com

The admissions arrangements and criteria are reviewed annually.

Child Protection / Safeguarding

The Children's Act 2004 gives every child the right to protection from abuse and exploitation and the right to have enquiries made to safeguard their welfare. At St Peter's Catholic Primary School we have policies and procedures in place for handling any cause for concern that may arise.

The school has designated Child Protection officers (Headteacher, Deputy Head and SENCO). Staff monitor the children's welfare and report any concerns to them. The school has a legal duty under the Children's Act to refer cases causing concern to the relevant authorities. Any concerns regarding Child Protection should be addressed to the Headteacher.

We ask that parents work with us to ensure that children are safe. We request that information shared is up to date. Parents are asked to inform us of any changes to address, contact details or child care arrangements as soon as possible. Our policy is that class teachers are kept aware of who is collecting pupils each day.

Volunteers will be subject to an enhanced Disclosure & Barring Service (DBS) disclosure before being allowed to help out in school.

Looked After Children

St Peter's Catholic Primary School believes that as Corporate Parents we have a special duty to safeguard and promote the education of Looked after Children.

We aim to -

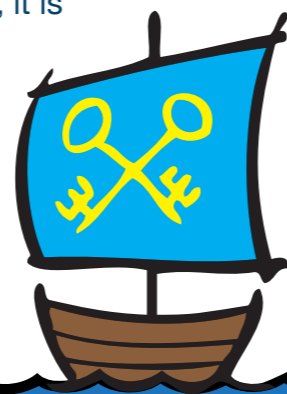
- provide a safe and secure environment, which values education and believes in and promotes the abilities and potential of all children.
- bring the educational attainment of our Looked after Children nearer to those of their peers.
- identify our school's role as corporate parents to promote and support the education of our Looked after Children, asking the question, 'Would this be good enough for my child?'

Race Equality

Racial discrimination has no place at St Peter's; we are absolutely committed to equal opportunities and to promoting justice and respect.

However, it is important that we go further than ensuring that discrimination does not occur in school. As a Catholic school with a low proportion of ethnic minority children, it is particularly important that our children respect and celebrate the differences between people, that they know that racism exists and are taught strategies for opposing it.

Eradicating racism and promoting racial equality must be an integral part of school life and should be explicit and implicit in any work and activity that takes place within the school.



Equal Opportunities

St Peter's Catholic Primary School is an educationally inclusive school, in which the learning achievements, attitudes and well being of every individual matters. All of us have a responsibility to ensure that the school is free from discrimination of any kind.

We are committed to achieving equality of educational opportunity for all, irrespective of gender, nationality, ethnicity, religion, physical disability or sexual orientation. The school welcomes its duty not to be discriminatory in its practice.

Equality of Opportunity depends upon the equal valuing of each individual in the institution so that each person is enabled and empowered to make the best use of all the opportunities presented. We celebrate a society enriched by diversity. We reject discrimination on any grounds, we are opposed to all forms of oppression and are committed to principles of equality and dignity.

We work hard to ensure that strong and positive relationships exist and continue to be developed in school and in our wider community.

Special Education Needs (SEND)

The Governors recognise the individuality of all children and the fact that they are at different levels of development, physically, emotionally, intellectually and socially. The Governors' aim is to support the pupils and staff in achieving the best possible development in each area for every child within the levels of resources available to them.

Class teachers regularly discuss progress and, as a result, identify needs which are often varied. Pupils might require specific academic, physical or emotional support. They might be making slow or accelerated progress and, therefore, require additional class support. The teacher will adapt teaching accordingly and also consult with the school SENCO and Headteacher. Plans are then made to ensure support is given in consultation with parents. We do our best to provide the best support we can with the resources we have available to us.

Pupils with Disabilities

Our school is accessible to pupils with physical disabilities. There is good accessibility in to the school and a ramp has been installed from the playground in to the school. There is a disabled toilet on the ground floor and the Governors are looking in to revamping the KS2 toilets to enable the same provision to be available upstairs. There is a lift to enable easy access to the upstairs classrooms.

Community Cohesion

We thrive on being part of our community. We work closely with other schools including Crocodoodle Creative Pre-School, which we are very fortunate to have on site. The school is closely linked to Parish life, regularly joining to celebrate Mass and other important events. We serve our local community and regularly participate in charity events. It is very much part of our ethos.

Our vision is to foster a sense of belonging for everyone and share, celebrate and recognise the importance of the diversity of backgrounds within our community. Everyone is treated fairly and equally. We teach the children to understand their rights and responsibilities within our school community and also as a citizen of the UK.

Learning Skills

The Learning Skills are central to all that we do at St Peter's. We believe that in order for our children to reach their full potential they need to be taught how to persevere, demonstrate respect, question and cooperate and how to communicate effectively. The skills are taught explicitly and as an integral part of all lessons



Behaviour

As a Catholic School we have an agreed Mission Statement and our Behaviour Policy supports this statement and reflects part of our distinctive nature. Christ's mission to humanity was conducted in a spirit of love and understanding. This spirit will show itself through the school community in terms of mutual respect and support. It is important to understand that the school's ethos is realised through daily action and it is in this day to day living that the value system of the school becomes apparent. The school behaviour ladder is an effective behaviour management system and is used by all. Low level disruption is rare at St Peter's

Attendance and Punctuality

Excellent attendance and punctuality are expected of all pupils and are essential for children to realise their full potential at school. Should your child be absent from school, the school office must be notified by 9.30am on the first morning of absence. This procedure is necessary to enable absences to be authorised by the school. Requests for absence from school must be made on a "Request for Withdrawal for Learning" form and returned to the school office for authorisation by the Headteacher. Any unauthorised absences are reviewed by the school and will be subject to follow-up in the context of the pattern of a pupil's overall attendance but could result in a Fixed Penalty Notice referral.

National Curriculum Subjects

CORE SUBJECTS

Maths
English
Science

FOUNDATION SUBJECTS

Physical Education
Computing
Languages
Music

Geography
History
Art & Design
Design & Technology

We also have a planned programme of Personal, Social and Health Education and Citizenship often linked to other subjects and, in particular, to R.E.

Personal Relationships

There is a policy for Education in Personal Relationships and, as part of this development, there is a policy for Sex Education through which all children from Reception to Year 6 learn about their bodies, their feelings and their relationships. Pupils in Year 5 and Year 6 are taught about puberty.

Although the right to withdraw from sex education exists, the Governors and staff believe strongly that sex education should be undertaken at St Peter's in order to help each child to grow as valued Christians.

Parents may request, to the Headteacher, to have their child removed from the sex education aspect taught in Years 5 and 6 and are able to appraise any materials/resources used prior to their child taking part. Parents will be informed of any proposed changes in policy and an opportunity given for discussion.

Curriculum

St Peter's Catholic Primary School is committed to meeting the requirements of the new primary curriculum (September 2014). The National Curriculum is just one element in the education of every child and provides the school with the outline of knowledge, skills and understanding that we are required to cover.

Our curriculum is based on a thematic approach to learning where real links and connections are made between subjects so that children can make sense of their learning.

Staff ensure that the new curriculum challenges all by planning for mastery in all lessons. We do this by sharing expectations and what success looks like in all of our teaching. Children are regularly required to assess and evaluate their work as we promote a culture where it is second nature to give, respond to and reflect on feedback. We feel that this is central to ensuring good progress for all of our pupils, regardless of starting points.

Please see our website for more specific year group curriculum information and topics.

English

Naturally, we attribute a great deal of time and importance to the teaching of reading and writing. Speaking and listening is also developed through English sessions with regular opportunity to also develop communication skills in other subjects and drama sessions.

At St Peter's we aim to encourage and foster a passion for reading and writing. We teach phonics across Early Years and Key Stage 1 follow the Read, Write Inc programme. Guided reading happens daily and we also use Accelerated Reader to engage and motivate pupils as well as develop comprehension skills. We have a large, up to date selection of reading material. Children are encouraged to read daily at home. Staff correspond with parents in home learning journals to ensure that the children read regularly and make progress. We take pride in the presentation of work and teach handwriting regularly. Literacy support groups take place where needed. Our literacy intervention teacher is able to offer support to children where needed. We aim to make creative writing sessions as interesting and as stimulating as possible. We encourage writers to visit and have strong links with local authors.

Maths

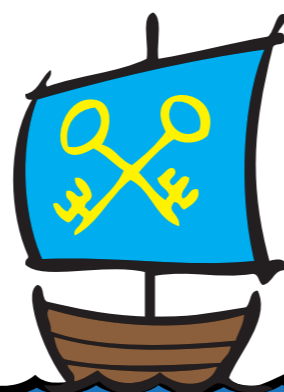
Having confidence in maths is important. At St Peter's we begin using practical equipment to develop understanding right at the beginning. We offer specialist support to Early Years and Key Stage 1 in the use of Numicom and other resources. By supporting and ensuring that the essential basics are in place, we find that the children are able to move on to more formal methods with confidence. We have developed and use a calculation continuum to carefully plan when specific operations and methods should be used. We cover a broad curriculum and regularly plan maths investigations. Maths is taught across the curriculum. It is a very important element of design and technology as well as Science.

We encourage fluency with daily mental maths tasks. Games are popular and we encourage parents to play them with their children at home.

We strive to learn tables and use ICT to motivate the children.

We regularly assess skills and concepts and offer support where needed.

Our aim is for our pupils to become confident mathematicians and interested in how maths affects their world.



Religious Education

All members of our school community are on a journey of faith together. We recognise that we are all at different stages of this journey and as a community we support each person as they continue their journey, deepening their relationship with, and knowledge of, Christ.

Prayer and worship are central to school life and children are encouraged to pray individually and as part of our community. There are many opportunities for worship within the school and as part of our parishes.

We follow the "Come and See" R.E programme as recommended by the Diocese of Arundel & Brighton. In the classroom we deliver the programme through our R.E sessions and the essence of our beliefs and practices are carried out through all our classroom practices.

Although we are a Catholic school we have regular multi faith weeks where children are taught about other religions such as Buddhism, Judaism and Sikhism. We have extensive multicultural books and resources to support our teaching of other faiths throughout the school.

Please see our website for more specific year group information.

Computing

At St Peter's, we want to prepare our children for the world ahead of them and ensure that they have the skills to enthusiastically use technology to enhance and aid their learning. We encourage children to use technology from the start of school through a carefully planned curriculum that allows children time to explore technology in their own ways, as well as directly teaching them the skills needed.

We aim for children to be able to eventually decide to use technology as a tool to enhance their learning, be it through using it for research, recording their work or as a way of presenting their learning. We have a wide and ever-expanding range of technology that pupils can access, including digital cameras, video cameras, learn pads, Dictaphones, robotic devices, computers in every class, laptops and music making software and equipment.

At the heart of the computing curriculum children are also prepared for the future through being taught the importance of being safe in online environments and to think carefully about the benefits and negative implications of having an online presence.

P.E. and Sport

We are lucky to have plenty of space for our children to participate in physical activity. Sport is actively encouraged for all. We employ a Sports Technician to support P.E and games sessions to ensure that high quality instruction is provided. We accommodate many after school clubs to offer our children the chance to try a range of activities. St Peter's works closely with locality schools and is well supported by Shoreham Academy. Our staff benefit from regular training to ensure that teaching is challenging and exciting. We participate in locality competitions and strive to ensure that all children have the chance to participate where possible. Our children receive swimming lessons at Lancing College in Years 4 – 6. We promote an active lifestyle and teach the positive effects and benefits of regular exercise. We currently hold Healthy School Status.

Early Years Foundation Stage

We believe that a child's first year of education is vital. Children in Reception follow the Early Years Foundation Stage (EYFS) curriculum, which is carefully planned to help children progress towards achieving the skills and knowledge that will benefit them throughout their school journey. This is done through providing a safe, happy and stimulating environment which facilitates learning by the children and with the children.

EYFS Curriculum

The Early Years curriculum is split into seven areas of learning, three prime and four specific.

Prime			
Personal, Social and Emotional Development (PSED)	Physical Development (PD)	Communication and Language (PD)	
Specific			
Literacy	Mathematics	Understanding the world	Expressive arts and design

The curriculum is underpinned by a play-based approach where children have access to all areas of learning within the classroom and in the outside learning area. Children will at times be directly taught a new skill and at other times discover for themselves through carefully planned play opportunities. Children and families are involved in shaping the themes of the curriculum, which is based on the interests of the cohort.

The children are continually observed and assessed by teachers and teaching assistants so that they progress rapidly towards achieving the 'Early Learning Goals'.



Monitoring and Reporting Pupil Progress

Teachers maintain comprehensive pupil tracking records which are monitored on a regular basis. The progress made by pupils in all areas of the curriculum is important to everyone and parents are encouraged to take an active interest in their child's progress at school.

Parent teacher meetings are held in the Autumn and Spring terms and an open afternoon is held in the Summer term where parents are invited in to school to look at their children's work. At the end of the academic year a comprehensive written report is sent home to parents. We provide termly progress reports on reading, writing and maths which enables regular discussions to take place with staff, pupils and parents.

All year groups are assessed regularly. At the end of each Key Stage, teachers will formally assess children's performance to measure their progress. In addition, to this the following year groups have -

Age	Year	Key Stage	Assessment	End of Year Expectation
4 to 5	Reception		Baseline Assessment in first 6 weeks Foundation Stage Profile	Working at expected level of development
5 to 6	Year 1	KS1	Phonics screening check	Phonics test pass
6 to 7	Year 2	KS1	Teacher assessments in reading, grammar, spelling, punctuation, maths and science	Working at age related expectation (ARE)
10-11	Year 6	KS2	National tests and teacher assessments in reading, maths, spelling, punctuation and grammar	Raw score indicating working at age related expectation (ARE)

School Uniform

Pupils at St Peter's have always had the tradition of wearing a distinctive uniform, as this encourages a sense of identity and pride. We expect that all parents who accept a place at St Peter's will ensure that their child wears the correct uniform. A copy of the School's Uniform Policy is available from the school office or on the school website.

Homework

At St Peter's we recognise the value of working together to enhance your child's educational experience here. We firmly believe that for a child to reach their full potential a triangulation of parent, child and school is the most successful approach.

We have a Home/School Agreement that we ask parents and children to sign and support. All children are expected to participate in homework activities to reinforce all aspects of their learning. Further details are contained in our Homework Policy available from the school office or from the school website.

Complaints

At St Peter's we welcome an open dialogue between parents / carers and the school. Should you have any concerns with your child you should contact your child's class teacher in the first instance and then refer your concern to the Head teacher. However, should the need arise to make a formal complaint a copy of the complaints procedure can be obtained from the school office. We aim to deal with all complaints speedily and sympathetically. We learn from complaints and all complaints are logged, investigated and replied to.

St. Peter's Catholic Primary School
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Shoreham By Sea
West Sussex BN43 6PJ
Tel: 01273 454066

Further Information

Further information, if required, is available from the School Office. In addition, general information about the school, including information regarding school policies, school achievement and attainment tables, recent school inspections etc is available through the school website or School Office.

Visit our website at - www.stpeterscatholicprimary.com

Email address - office@stpetersshoreham.co.uk

Head teacher - **Mrs Kate Crees**

Please address any enquiries to the School Office

